

ONC/Portland Chapter Board Meeting Minutes

4 January 2017 (but this is “December” meeting)

Board Members Present:

Ken Wenzel
Mary Bourret
Scott Diamond
Ted Scheinman
Tim Kral
André Fortin

Board Members Absent:

Other Members Present:

Red font – Action items

Blue Font – Board approved resolution.

Current Action Item List [date of board meeting action item was added]

- **Scott** to organize carpool committee [2016_02]
- **Tim** update bylaws and process to move away from envelope stuffing and go to an electronic voting. [2016_08]
- **Tim** to send out budget for approval. [2016_10]
- **Andre** to research what insurance do we have and what coverage is needed and what liability the club has when one signs up to stay at Tilly Jane using reserve America. [2016_11]
 - Andre is in holding pattern as Forest Service reviews our insurance policy. [2016_12]
 - Request for André to document status of investigation [2016_12]
- **Tim** to send out info (phone number and meeting time) for State ONC meeting. [2016_11]
- **Mary** to contact possible new board members. [2016_11]
- **Scott** to follow up on feedback from Mike Daniach about day tour meeting time. [2016_12]
- **Mary B** will write next ONC-PDX Board ski tracks article [2016_12]
- **Ted** to write spot-light article on members [2016_12]
- **Ted/Scott** – Ted to provide some sights for insurance vendors and Scott to work with Bill to add to resources page on website. [2016_12]
- **Scott** to work with Bill Yeager to provide a link on website for carpool policy [2016_12]
- **André** to send TJ newsletter to the ONC mailing list. [2016_12]
- **Scott** to communicate to REI non attendance at All Out 2017 [2016_12]
- **Ted** – determine if we could have WFA class at MHCM and if so what would be cost. [2016_12]

Action Items Closed

- **Overnight trip committee** to communicate no refund for “under budget:” trip [2016_01] -

- [2016_04] overnight tour document has general statement that there shall be no refunds but overnight committee will continue to update document – closed
- **Overnight trip committee** to communicate clarification of car pool policy [2016_01]
- **Overnight trip committee**. At end of season, board directs overnight trip committee to evaluate trip costs and determine how trips are performing relative to budget. - [2016_02]
- **Overnight trip committee** to discuss trip insurance options [2016_03]
 - [2016_04] On hold as state sorts out insurance options
- **Scott** to see about Wilderness First Aid class for leader. [2016_10]
- **Andre** to attend board meeting and discuss Tilly Jane role. [2016_10]
- **Andre** to provide more details on desire for separate TJ domain name. [2016_11] - closed
- **Mary** to set date for next board meeting. [2016_11] – next is Jan 31st at 5PM at Ted's home

Reports

Minutes from last meeting are approved

Treasurer's Report

- Tim to forward December report from Mary
- We are now an agent for SnoPark permits. Will sell them in 2017/2018 snow season

President's Report

- Meetings are well attended
- **Mary B** will write next ONC-PDX Board ski tracks article
- **Ted** to write spot-light article on members

Website

- Forum upgrade in place and seems well received
- Suggest that we make use of Clint's skills to continue to facilitate website
- We are working on automated way to share photos and videos

Day Tour Committee

- Number of day tours has increase significantly
- We are posting more tours to Meetup
- Would like more weekend tours
- We are continuing tie in with Mazama and Day Tour Committee will have a "campaign" to line up tours in February to coincide with end of Mazama ski school.

Overnight Trip Committee

Refund

ONTC (OverNght Trip Committee) providing the following input to board question of communicate no refund for "under budget:" trip

The committee will continue to remind and "train" leaders on the policies document and updates/changes as they occur. We will add the following sentence to the policies. "Leaders must request ON trip committee review and approval for any refunds. Refund requests will then be forwarded to the Board for a final decision." In addition, the Committee proposes a policy change which would allow participant refunds when the trip was overpriced by an amount which would allow a refund of \$100 or more per person. After discussion, we all agreed that in the case of more expensive trips with longer range planning horizon & international monetary conversions, it is very difficult to give a fixed price long in advance. In these cases, a refund is warranted so leaders will have more flexibility and will encourage leaders to propose more complex trips while reducing risk. The board should give feedback to the ON trip committee on this proposal.

The board has an alternate thought on the \$100 refund proposal and requests input from ONTC on the following

A subset of ON trips will be deemed “complex trips”. These trips are typically international or long lead time trips with planning difficulties due to unknown costs or exchange rates. For this subset of trips the ONTC would post the trip with a range of min/max prices. Attendees would end up paying ONC goal trip pricing of cost + leader cost + 10%. Specifics of how much is collected up front/when collected would be left to ONTC

Carpool

ONTC (OverNight Trip Committee) providing the following input to board question of car pooling policy

The Committee will notify the trip leaders of this policy as it is posted on the web site. The committee suggests that the Car Pool Policy be posted so that it is easier to find on the website. Currently it is only listed in the "day tour policies". It should be under its own heading in the same drop down menu. We will also add a reference to the car pool policy in the ON Trip Policies.

Board agrees.

Scott to work with Bill Yeager to provide a link on website for carpool policy

Annual Trip Cost Evaluation:

ONTC (OverNight Trip Committee) providing the following input to board question of trip cost evaluation

The Committee has a standing action item to review the financial performance of all trips and decides to change the cost structure for future trips as appropriate. This was done for the 2015/16 ski season and will be done again at the end of the 2016/17 season. The data for this was taken from Mary Hepokoski's financial summary of the ON Trips.

Board response. Great! Thank you. We'd like to hear the results this spring

Trip Insurance:

ONTC (OverNight Trip Committee) providing the following input to board question of trip insurance

The Committee has identified Travel Protectors as a choice for participant travel insurance. This is stated in the ON Trip Policies and on the ON Trip Application form. It could also be posted under its own heading in the "Activities & Events" tab on the website. We would suggest this. The State ONC insurance issue does not affect the individual trip insurance options. (not sure why that sentence is in there)

There was discussion about trip insurance at the board meeting and Ted pointed out that (1) the trip insurance may not provide the coverage that some people expect (2) this is not a group policy so does ONC want to recommend one specific insurer? Consensus was that we should add a page similar to what we do for [ski rental](#) in that we provide a listing of vendors only.

Ted/Scott – Ted to provide some sights for insurance vendors and Scott to work with Bill to add to resources page on website.

Tilly Jane

- Last year we had 1,300 users and raised \$20K/year
- cabin rentals have been strong over the holiday's
- we had a report of a couple of people attempting to break in but were discovered and educated by a "friend of TJ"
- the first club weekend is set for Jan 6-8th.
- all is going well
- fundraising continues
 - Phase 1 complete
 - Phase 2 \$133K at \$100K

General discussion of whether André needs to be on board. No action at this time but at some point André may request being a committee similar to situation with Tim & Mary H on finances

André to send TJ newsletter to the ONC mailing list.

Membership

- **Board approves buying a drink for new members who show up to monthly meeting. Drinks may be purchased by any board member.** Ideally only one member would purchase all drinks per meeting to simplify number of receipts which must be handled by Mary H.
- Currently, the club has 258 memberships, 170 single and 88 family. Counting additional family members, there are 379 members total.
- In the past month, the club has gained 31 memberships, including 14 new memberships and 17 renewals. There have been 45 new (never before joined) memberships this season. A list of these new members is provided to the membership committee.
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Publicity

- No report
- Question from REI/Jane about the club supporting [All Out 2017](#) day. Club decided no
- **Scott** to communicate to REI

Nordic Issue

- No report

Trail Tending

- Discussion of downed trees on Cross town
- Interesting discussion of appropriate saw to carry on tour and being careful not to chainsaw skis in half.

New Business

Wilderness First Aid Class

NOLS will do class for \$143/person with minimum of 15 and max of 30 students. Jackson Bottom Wetlands could be reserved for \$1400 for weekend. Assuming we had 25 students then cost per student would be \$199. For reference REI charges members \$225. Board discussed (1) when (2) how many attendees we'd get and (3) who would organize it. Ted indicate Mt Hood Community College might host for free. We will review again once we have more info

Ted – determine if we could have WFA class at MHCM and if so what would be cost.