

## 2015 ONC-PDX Board Meeting Minutes

### There was no board meeting in December 2015

#### Minutes of ONC-PDX Board Meeting, November 3, 2015, 7:00 p.m. at the Mazamas Mountaineering Center

**Board Members Present:** Ann Truax, Kim Davis, Scott Diamond, Susan Watt, Tim Kral and Mary Bourret. **Other Members Present:** Overnight Tours Coordinator Ted Scheinmann and Bookkeeper Mary Hepokoski

Reports (*Action items italicized*)

**Treasurer's Report:** Board approves Tim Kral as new treasurer. Board approves Mary to be primary person on PayPal account. Board adopts 2015-2016 budget

**President's Report:** No report

**Website:** Automatic forum has been implemented. 6 members have used website to book 11 trips.

68 members of 190 renewed on the website. Some people are not getting e-mail. *Bill is working on it.*

Day Tour Committee: Currently there are 3 people on the Day Tour Committee: Laurel Dickie, Barbara Hayman, and Scott Diamond.

Meet day tour on November 22 (additional meeting set up for November 9).

Scott to e-mail everyone to see about day tours for December. *Bill to send out e-mail telling people that they can use the list serve to do informal trip.*

Some discussion for how to run day tours.

Agreed that we should use the verbiage "Meeting location of trip will be disclosed upon your acceptance to the trip."

Should day trip committee come up with list of what you need to bring and/or update policy document?

*Day trip committee to ponder.*

**Overnight Trip Committee:** Signup went pretty well. Many of trips have filled.

Trips still open are Wallowa, Scottish lakes, and Yellowstone.

Would like website to show how big the wait list is.

**Tilly Jane A-Frame:** Board approves \$2,500 CD for Tilly Jane (see below).

Full Tilly Jane A-Frame report from Andre—The cabin is prepared for the upcoming high use winter season. n Andrè currently waiting for the Rehab Phase 1 bid from Wells Construction. Once received, this will allow for the creation of Grant Funding Request proposals. I'm targeting the first grant submission for April 2016.

He also need the Boards support/approval for a \$2500 dollar Certificate of Deposit. Our lease requires a \$5000 dollar bond set aside in case something serious happens to the cabin (fire, tree fall or other accident) that renders it un-usable. This is referenced in section III, Rights and Liabilities, section K, Performance Bond. Right now, we've been riding the Guard Station's coat tails on this front. They have the \$5000 CD set aside. It only makes sense that we buy into this since it's earmarked for either the GS or A-Frame, in case something were to happen. Andrè hasn't worked through the details with the GS folks but we can either transfer \$2500 to them or secure a CD through our bank. If we write them a check, Something in writing is needed to show that we have equal rights to the \$5k bond. He would prefer to have our own CD so this is the direction He will move in (just want the board to be aware and support this work). As normal, the board apprised of what's going on.

**Membership:** Listed in newsletter.

**Nordic Issues:** No report

**Publicity:** Mountain Shop event is November 7 and 8—Kim needs someone to do the ONC-PDX talk at the Mountain Shop on November 8 at 2 p.m.

REI presentations—*December 1 (Tualatin) by Mary H and January 8 (Portland) by Kim.*

NSWCC Ski Fair—board decided we will not have an official presence

### **New Business**

Volunteer recognition meeting is on November 10. Susan to work with Ann for volunteer recognition.

*Mary H to get 25 sno-park passes*

Submitted by Scott Diamond, Secretary

### **Minutes of ONC-PDX Board Meeting, October 6, 2015, 7:00 p.m. at the Mazamas Mountaineering Center**

**Board Members Present:** Ann Truax, Kim Davis, Scott Diamond, André Fortin and Susan Watt. **Other Members Present:** None

**Treasurer's Report:** No report by Mary but the board approved Mary Hepokoski as bookkeeper

**President's Report:** Eleonore Heinrich, has volunteered to attend state meeting

**Website:** No report and no issues, website is working well

**Day Tour Committee:** Denise Brem has resigned as day tour coordinator. Scott Diamond has been approved to day tour committee.

**Overnight Trip Committee:** Susan Watt requested funds for 100 brochures and this was approved.

**Tilly Jane A-Frame:** The work party on 3 October was very successful. There were 80 volunteers in total, 9 chords of wood were stacked.

**Membership:** Pam reported, by e-mail, the following membership report as of Oct 6, 2015:

284 total memberships (190 single and 94 family) includes 5 new and 181 renewals (non-renewing members have not been removed from the total count). Of the renewals so far: 85 renewals used paper forms and 68 used the website to renew. Last year at this time there were 268 memberships with 98 renewals.

Note: we include in the membership count and renewal count the 26 comp memberships—past presidents, life members and other comp memberships as we have done in the past.

**Nordic Issues:** No report

**Publicity:** Almost every other day we get a new member on Meetup. ONC-PD will present for two dates at REI presentations: Dec. 1 at Tualatin and Jan. 8 at Portland. Kim Davis will cover Portland presentation and she is looking for a volunteer for Dec. 1. The Mountain shop has a Nordic Extravaganza first weekend of November – may need volunteers to show up. Kim to report back.

### **New Business**

**General:** Board approved Mary Bourret as new board member.

There was a request to purchase a radio and the board needs a monetary amount before approving.

Board approved gift of shirt for trail maintenance to non-member.

Board approved for Scott Diamond to send out link for survey results to same e-mail list which survey results were requested from

**Committee Membership:** With the growth of committees to handle a number of club functions the board felt we should have a defined process for determining committee membership. Members who would like to be on a committee should either attend a board meeting or write an e-mail to the board providing some level of background on the interest in the committee (ideally with background and direction).

**Record of Board Actions:** The by-laws are the formal process for club decisions. In addition to this the board has made a number of decisions which do not rise to the level of by-laws but which could be collected in a document for easier reference (currently the only option is to search through prior board meeting minutes). Decisions in this category include prior example of committee membership, trip refund policy, de-emphasis on summer day tours, etc. The secretary (currently Scott Diamond) will maintain a document on the website, which summarizes these key decisions.

**November Meeting Volunteer Recognition:** Board approves purchase of 20, \$10 Gift certificate from Mountain Shop for volunteer appreciation. We need to develop a list of volunteers since last recognition

in 2014. The following people will collate a list: Susan Watt–Overnight trips, Scott Diamond–Day tours, André Fortin–Tilly Jane, Ken Wenzel –Trail maintenance volunteers.

**Leadership Training:** Kim has researched a number of venues. The board felt Lucky Lab on Killingsworth was the best option (all you can eat pizza buffet for \$10/person + \$25 for private room, holds 50)

The board needs to form a committee on leadership training. It is unlikely that we can conduct this by end of

November.

**Next meeting: November 3 at 7:00 p.m. at the Mazama Mountaineering Center**

Meeting adjourned 9:00 p.m.

Sumbitted by Scott Diamond, Secretary

### **Minutes of ONC-PDX Board Meeting, September 14, 2015, 7:00 p.m. at the Mazamas Mountaineering Center**

**Board members present:** Kim Davis, Andre Fortin, Mary Hepokoski, Tim Kral, and Susan Watt.

**Others present:** Ted Scheinman, Overnight Tour Coordinator

**Approved the minutes of the July 21 board meeting.**

**Treasurer's Report:** The fiscal year ended August 31. A final year-end report was handed out. Total balance at year end is \$97,211.52. \$48,146.56 of that is the cumulative net revenue for the Tilly Jane A-Frame intended to be applied to renovation costs in the future. Mary gave her resignation from the board effective the end of September. She agreed to continue as a bookkeeper as long as a board member serves as treasurer with the responsibility of checking account balances, etc. Kim agreed to handle the Sno-Park pass sales at the October meeting.

**President's Report:** Ann was absent (Kim presided). Mary brought up the ONC state meeting on October 10 in Salem. We can have two voting members. Ted may be able to attend. Mary will contact Bill Yaeger to see if we can send out an email to the members asking if anyone else wishes to attend. This is a very important election meeting with several long time state board members no longer able to serve. Mary agreed to write the President's column for the October newsletter.

**Website:** Decided to defer conversation about whether Paypal fees should be added to costs to a later board meeting when we have more experience with their financial impact.

**Day tours:** Ted said he advertised several of the day trips he led on the club's Meetup Portland Nordic Club and other Meetup sites for which he is a trip leader and had several attendees from them. He did bring up the issue of unqualified participants, attendees who are unprepared or inappropriate for the trip. This may be more of an issue with meetup attendees than club members. The board approved Denise Brem, Laurel Dickie, and Kim Davis as members of the Day Tours Committee.

**Overnight Tours:** Approved printing 100 brochures for marketing the overnight tours. Susan Watt will do this year's brochure. The committee will plan October's meeting and the process of trip sign up. Overnight trip leaders will have a chance to do this before the event. (There will not be a speaker that evening.)

**Membership:** Many members are using Paypal and renewals seem to be coming in at a good pace.

**Nordic Issues:** Briefly discussed the Cooper Spur Land Trade but decided not to involve our club financially at this time.

**Tilly Jane A-Frame:** Andrè reported that the Forest Service contacted him about hazardous trees around the A-Frame. He hired an arborist to cut them down. Andrè was pleased with his work. The trees can be bucked and split for firewood next summer. The annual Wood Haul will be October 3. Members are encouraged to help. Many hands make this task reasonable. Andrè had gotten donations of beer and for door prizes for workers. The club will donate an ONC-PDX shirt and hat.

**Publicity:** Kim has not heard back from REI yet about doing presentations on Nordic skiing opportunities.

## Old Business

September Meeting and the survey results: Attendance was about 20 members. Mary did a brief financial report. Tim did a demonstration of our club's website. The board agreed that short tutorials in the future at our general meetings would be good. He also went over the survey, which he felt had a good response. The results were pretty similar to the last survey with overnight tours and day tours being the highest priority. The board will prepare a response to the survey for our November meeting. Sam Digard, Linnea Nelson, and Laurel Dickie agreed to staff a membership table at our next meeting.

By-laws: tabled

## New Business

**Volunteer Recognition:** November General Meeting was not discussed due to shortage of time.

**Leadership training:** We need to set a date and get a venue. Susan agreed to look for a venue. Mary distributed an early draft of Leadership Training from 2012. Possible members to lead the training were discussed.

**Conflict Resolution process:** Discussed but wanted to defer further discussion or action until the President was present.

Request for funding of the Deschutes Historical Society's Nordic Skiing exhibit—Approved sending \$200

Susan Watt said she would be interested in the one of the tickets the club has to the Gifford Pinchot Task Force Conference on Sept 26.

**Next meeting: October 6 at 7:00 p.m. at the Mazama Mountaineering Center**

Meeting adjourned 9:00 p.m.

Mary Hepokoski, Acting Secretary

## Minutes of ONC-PDX Board Meeting, July 20, 2015, 6:00 p.m., Tim Kral's home

**Board Members Present:** Kim Davis, Scott Diamond, Tim Kral, Mary Hepokoski, and André Fortin.

**Other Members Present:** None

**Treasurer's Report:** We have \$500 limit per month on PayPal transfers. Mary will work on resolving that by overnight tour sign-up meeting.

**President's Report:** We lost our spot with Lucky Lab so the general meeting will be moving to second Tuesday of each month. Mary will call to see if there are options to move back to first Tuesday.

Whatever date is settled on, Mary will let Pam know so we get new date into newsletter.

Next "Ski Tracks" newsletter article will be written by André on Tilly Jane.

Kim will write the following "Ski Tracks" article submission due on 15 August.

**Membership:** Membership report listed above.

**Tilly Jane A-Frame:** Work party was great with 12 people. We are in prime position for October work party. Engineer site visit scheduled for July 22. This will allow bid/grant and improvement project. Reservations have picked up dramatically. Cabin is being used year round now. Will order more cords of wood.

A marketing organization (Blue Collar Marketing) has offered to provide free assistance. André to see about increased marketing for donations and work weekends.

**Day Tours and Overnight Trips (general):** The board recommends to day tour and overnight trip committees that we do not do water trips. We would ask each committee to consider this and come back with response/suggestion.

The board recommended that for summer day tours we should not expend energy recruiting. If someone comes to them with a tour, then the day tour committee can facilitate the tour (i.e., posting on newsletter, meetup, etc.) but the day tour committee should not feel compelled to recruit leaders in the summer. If there is any official focus of club effort in the summer then it should be on trail maintenance.

**Overnight Trips:** There was discussion that if a member has an issue with a trip, they should coordinate with the leader first before taking things into their own hands. Will cover this in leader training.

There was discussion if trips are getting too expensive. No board actions, but we will monitor signup/participation for trips this season.

A destination and leader is needed for overnight trips on January 22 -24 and March 18-20. A leader is needed for the February 12-15 trip to Mt. Adams Lodge at the Flying L Ranch.

**Day Tours:** A separate meeting was held on June 16 to discuss how we could improve day tour participation. The group came back with the following recommendation:

Send out leader request to everyone (we had been using a subset of mailing list).

Hold social event and have prior leaders talk about new policy and experience leading day tours.

New leader meeting. With Pizza!!! (November with Volunteer Recognition Meeting).

Write article in the September newsletter summarizing changes.

Also send e-mail.

Incentive for day tour leaders: 1st tour—volunteer gift & sno-park pass (or equivalent) and 2nd tour—get first shot at sign-up at following year's overnight trip signup meeting.

Form a day tour committee (as is done for overnight trips). Tim to cover at September meeting.

Leader Training—Offer co-leader/mentoring, have training session for leader (with overnight as well), and day tour committee will more proactively send sign off form to leaders prior to trip (there was some concern that leaders were unaware of the liability release). The board approved all the above recommendations.

**Nordic Issues:** The State ONC is pushing for more involvement from local chapters. André will talk to Jan and Skip to get more info on what it takes (Tim might be interested). Andre will forward Jan/Skip info to Tim.

There was discussion on the Cooper Spur land trade complaint. It was decided that this info should be provided for the State ONC to decide.

**Ski Fair and Used Equipment Sale:** Board decided we will not have ski swap of our own. Board would like to direct members to Mazama and other ski swaps

**Programs:** Tim will write an article about the September general meeting for newsletter. Board asked Mary to pick up a number passes to sell at cost at our general meeting.

**Website:** We are moving forward with website forum e-mail publishing to everyone. Two versions of trip forms were submitted; we believe this is due to old website. Request that Ann contact Lloyd to have links to old website jump to new website.

**Publicity:** The club's Meetup continues to draw new members with folks joining every week in spite of the hot summer weather.

### **New Business**

Survey—Board approved up to \$75 for Scott Diamond to spend survey monkey fees.

Shirts—Mary will order another round of shirts for volunteer incentives and recognition.

Board agreed to donate \$200 to Mazamas for use of meeting rooms (they have not been charging us for board meeting rooms).

### **Old Business**

**Leadership training:** Group felt that scenario-based discussion would be a good method to conduct leader training. It was suggested that a committee be formed to work on leader training session. Tim will cover at September meeting.

**Next Board Meeting:** No board meeting in August. Future board meetings will move to first Tuesday of month (starting September). Mary to check on availability for Mazamas meeting room.

Submitted by: Scott Diamond, Secretary

**There was no board meeting in August 2015**

**Minutes of ONC-PDX Board Meeting, June 9, 2015, 6:00 p.m., Susan Watt's home**

**Board Members Present:** Ann Truax, Susan Watt, Kim Davis, Scott Diamond, Tim Kral, Mary Hepokoski, and André Fortin. **Other Members Present:** None

**Treasurer's Report:** Financially, we are doing fine (in part because Europe and Canada trips did better due to favorable exchange rate).

Discussion—should club be doing accrual instead of cash based accounting? Will discuss further at future date.

Tilly Jane: Board approves up to \$500 towards making donation button on ONC-PDX web page.

Board approves honorarium membership to Geoff Guillory for his efforts in Split-Board Tilly Jane fund raising effort.

Goal Setting: Board went through a prioritization process for the club and the following five items were identified as top items: winter day tours, training leaders, club governance, website, winter overnight trips, and Meetup. Primary improvement goals for next year are identified as: winter day tours and training leaders.

Scott Diamond will develop Survey Monkey poll for member input on key activities club should focus on. Survey planned for launch in mid-August.

Tim Kral will lead a discussion at the September club meeting. He will discuss survey results and get further input on direction for club.

Political Stance: The question was raised whether the club should be taking political stances. Club mission

statement was reviewed for guidance:

**MISSION:** The mission of the Chapter is to encourage, foster, and promote a greater interest in and understanding of the values of cross-country skiing, and to provide a means whereby its members may participate in a variety of social and recreational activities.

Political activism is not called out explicitly in the mission statement. The board decided, if there is a desire to participate in a political activity, then the board will review this activity in light of the mission statement and decide on club position. Individuals should not represent the club politically without board approval. The recent posting in June newsletter on Portland Coal and Oil Forum was not in line with this policy and should not be listed in newsletter.

**Overnight Trips:** Trip cancellation policy: If the club cancels the trip, then the club will refund the cost of the trip. Any trip cancellations will be decided by overnight trip steering committee. Existing policy exists for individuals.

**Overnight Trip Committee:** It was suggested that the Overnight Trip Committee structure be formalized by the board; however, the board decided that the committee should recommend a structure and process for the committee. This should include how many members, duration of their appointment, new appointments, roles and responsibilities. Since this is evolving, the current committee members will discuss and make a recommendation to the board.

**Publicity:** Meetup continues to go well with 6 new members joining in the last two weeks and 569 members in total.

**Website:** Website is doing well. People are using it to sign up for trips.

New Business

**By-Laws Committee:** Tim Kral and Mary Hepokoski will form bylaw committee to review and propose possible changes.

Next Meeting: There will be another extended board meeting. It is tentatively planned for some time in first two weeks in August. It will be at Tim Kral's house.

Submitted by: Scott Diamond, Secretary

## **Minutes of ONC-PDX Board Meeting, May 11, 2015, 7:00 p.m. @ Mazama Mountaineering Center**

**Board Members present:** Ann Truax, Susan Watt, Kim Davis, Scott Diamond, and Tim Kral. **Club Members present:** Bill Yaeger

**Minutes for the April meeting were approved.**

Election of Officers took place and the following club officers were elected for the upcoming year: President—Ann Truax will serve another term, Vice President—Kim Davis will serve another term, Treasurer—Mary Hepokoski, serving another term, and Secretary—Scott Diamond. The treasurer's report for May was not submitted as Mary H. was not present at the meeting. Mary did present a financial report to the club membership at the May general meeting.

**President's Report:** An overnight trip planning session was held and there were 18 attendees. A report on this meeting will be in the upcoming newsletter.

It was announced that there will be a convention of the Federation of Western Outdoor Clubs. This will be held August 28–30, 2015 at Menucha. There is an \$85 fee to attend. The board discussed and agreed that if two people would attend, the club will cover the costs; participants would be required to write a report for the newsletter. This opportunity will be posted in the newsletter. Interested members should contact Ann Truax.

U.S. Forest Service Special Use proposals are open season June 1–30, 2015. Ann will contact André concerning Tilly Jane, although it was acknowledged that the Tilly Jane permit was already renewed this year.

**Website:** Bill Yaeger brought up some issues with the State ONC website that has various links to the PDX-ONC website. Keeping information updated in different locations is time consuming and redundant. It was decided that Bill will request that the State ONC website have one link to the PDX-ONC website. It was also requested that the Overnight Trip Committee correlate trip signups with the website's online signup. This will be discussed by the Overnight Trip Committee and they will provide guidance to Bill on when trip signups will open up following the ONC-PDX Trip Extravaganza and other related issues.

**Day Tours:** The club carpooling gas reimbursement policy was discussed and the Board decided to keep the policy as it is. It was suggested that the policy be easier to find on the website.

Leader incentives for day trips were proposed and Scott said he would like to meet with the day tour coordinators and discuss some ideas for this. Following that he will make some suggestions or proposals to the board. The day tour program suffered this year from low snow conditions, but the board hopes to engage more people and expand the opportunities for day tours next season.

**Overnight Trips:** Several new trips were proposed at the recent overnight trip planning session. One will require a change in process because of the requirement that participants are confirmed by September 1, 2015. This and other ONC-PDX trip topics will be handled by the ONC-PDX Trip Steering Committee.

**Membership:** There was a brief discussion concerning past and current membership levels.

**Nordic Issues:** Nothing new was reported.

**Tilly Jane A-Frame:** Nothing new was reported.

**Publicity:** It has been reported in the past that the club Facebook page is not updated. This was discussed and Scott volunteered to update the page. This would still be a great volunteer opportunity for a club member adept at **social media to do. The Meetup site and Facebook are linked.**

**Old Business**

No old business

**New Business**

The board will continue past years' tradition and have one or two extended board meetings over the summer. Tim Kral also suggested a member forum so that members could openly participate in a discussion of club policies, new suggestions, and generally share ideas and thoughts about the operation of the club. Tim volunteered to organize this for one of the general meetings.

**Next Board meeting: TBD**

Submitted by: Susan Watt, *Secretary*

**Minutes of ONC-PDX Board Meeting, April 13, 2015, 7:00 p.m., Mazama Mountaineering Center**

**Board Members present:** Ann Truax, Susan Watt, Mary Hepokoski, Kim Davis, and Scott Diamond.

**Club members present:** Ted Scheinman

**Minutes for the March meeting were approved.**

**Treasurer's Report:** March report was submitted and accepted. Mary will present a budget overview at the May general meeting. There was discussion about revenue for overnight trips.

**President's Report:** Ann reported that there were over 65 people at the April meeting.

**Website:** Bill Yaeger has asked for advice and feedback on the website improvements. He has noted that the website "forums" are not being used. The club should get the word out to members and invite them to post. Mary H. stated that she had trouble accessing the membership addresses, which she needed for mailing of ballots. This was due to her not having administrative privileges, which would allow access to member addresses. Another website issue is how it will handle the waitlist for overnight trips.

**Day tours:** Nothing new, no day trips planned this month.

**Overnight trips:** Clarification of the refund policy was discussed and wording changes were proposed to the overnight tour policies. The board approved the changes.

It was proposed that the club should do refunds when there are cancellations due to no snow. This was discussed and agreed that if the trip leader decides to cancel the trip because of conditions, they should first discuss this with the overnight trip coordinator. If the coordinator and leader agree, they have the authority to cancel the trip but only the board has the authority to issue a refund. The board will determine if a refund can be given. This year's Shelter Cove trip will be refunded due to the "no snow" caused cancellation. Ann proposed there be further discussion on trip cancellations at a summer meeting when there is more time. Trip cancellations and refunds will be a future board agenda item.

The Overnight Trip Planning Session is happening on April 28, 6:00 to 9:00 p.m. at the Mazama Center; pizza will be provided by the club.

The requirements for new leaders and coleaders needs to be discussed and policy on this set by the board. There was not time for a lengthy discussion at this meeting but will be an agenda item for a future meeting. The newly formed Overnight Trip Committee will also discuss this and make recommendations to the board.

**Membership:** The monthly membership report is in the newsletter.

**Nordic Issues:** Parking in the TriMet Park & Ride lots was researched by Kim D. and she discovered that TriMet's policies as stated online, do allow for carpoolers to use the lots. Therefore there should not be a concern about using the lots when meeting up for carpooling.

**Tilly Jane A-Frame:** The final ONC club weekend was led by Clint Sikes on April 3-5. There were 3 members and 4 volunteers in the group. There was little or no snow below the cabin, but some coverage at the cabin and powder skiing above treeline. 1.5 to 2 cords of wood are left.

**Publicity:** Nothing new reported on.

**Old Business**

No old business

**New Business**

A change of venue for the monthly meetings was proposed but no changes are recommended at this time. There have been a variety of responses to the new meeting venue at Lucky Lab. There have been two complaints but many compliments and there seems to be increased attendance.

**Next Board meeting: May 11, 2015, 7:00 p.m. @ Mazama Mountaineering Center**

Submitted by: Susan Watt, Secretary

**Minutes of ONC-PDX Board Meeting, March 9, 2015, 7:00 p.m., Mazama Mountaineering Center**

**Board Members present:** Ann Truax, Susan Watt, Mary Hepokoski, Elke Schoen, Kim Davis, and Andrè Fortin. **Club Members present:** Tim Kral

Minutes for the February meeting were approved

**President's Report:** The State Board meeting is March 22nd and will be held in Sisters. Ann can't go.

**Treasurer's Report:** Treasurer's Report for February was submitted and accepted. Mary Hepokoski wants to do a Treasurer's Report update at a General Meeting. The board agrees with this.

**Website:** No new information. Bill Yaeger was not present to report on.

**Day tours:** No skiing tours have been held this year but there have been hiking trips.

**Overnight trips:** Clarifying the refund policy was discussed and some specific changes in the overnight trip policies were agreed to by the board. In the event of trip cancellations due to no snow, the board discussed a policy for refund to participants. Further discussion on this topic is required and the board postponed a decision. A discussion with the overnight trip coordinator should happen prior to finalizing. The responsibilities of the overnight trip steering committee is under discussion and exploration.

Interested club members met, along with Ted Scheinman, on Thursday March 5. The new process is evolving. There will be an overnight trip planning session held in April. The date is Tuesday April 28 and will be at the Mazama's center. Overnight trip leaders present and future will be invited to this.

There needs to be a set of skill requirements for new trip leaders and co-leaders. Ted has requested this be done. It could be formulated by the overnight trip steering committee and a recommendation made to the board.

**Membership:** Currently Susan Kelly opens the mail and then contacts three others for each membership. We are changing the process to work with the new website making it much more efficient. As a result, membership forms will go to Bill Yeager who will enter the information into the website database.

**Nordic Issues:** Parking in TriMet Park & Rides may be an issue for skiers who park and carpool from them. Kim Davis is looking into it and what TriMet's policies are.

**Tilly Jane:** It has been normal operations and the cabin has been rented despite the low snow levels. The club weekends continue to be scheduled, but have not been well attended due to the conditions.

**Publicity:** Nothing new to report. REI presentations are finished.

**Old Business:** The election process includes a ballot mailing which Mary Hepokoski did in the past and agreed to do again this year. The mailing should go out in mid-March. Proxy voting is allowed. The election will take place at the April general meeting and Kim will order pizza for it. Ann volunteered desert.

**New Business**

Survey Monkey should be used for trip evaluations with a link on the website. This can be done when a form is developed for it. Volunteers?

An Honorarium for Shelly H. was not discussed due to lack of time.

**Next Board meeting April 7, 2015, 7:00 p.m. @ Mazama Mountaineering Center**

Submitted by: Susan Watt, Secretary

**Minutes of ONC-PDX Board Meeting, Feb. 9, 2015, 7:00 p.m., Mazama Mountaineering Center**

**Board Members present:** Ann Truax, Kim Davis, Andrè Fortin, Mary Hepokoski, Elke Schoen, and William Yaeger. **Club Members present:** Tim Kral

**Minutes of the January meeting were approved.**

**President's Report:** Because of lack of snow both the on-the-snow leadership training and the John Day Race were cancelled for this year.

**Treasurer's Report:** Mary noted that expenses were in excess of \$40,000 because major overnight trip bills were paid this month.

**Website:** Discussed the new website which was revealed at the February general meeting. An email was sent out to all members about the new website. Members can get other members' phone numbers. It is expected that forums will eventually replace our current Yahoo list serve.

**Day tours:** Bill brought up the point made in an Oregonian article about parking at TriMet facilities being for TriMet customers only. Kim will contact TriMet to find out if our meeting and parking at Gateway on weekends could be a problem for our members.

**Overnight trips:** Ann will write a draft clarifying our refund policy. Members have the right to sell or give their place on a trip as long as the member receiving the trip is qualified to go on the trip, even if the trip is not full. The board agreed that we would refund a member's deposit if the trip leader felt because of special circumstances a member should not participate on a trip. Overnight Steering Committee meeting—meeting date of March 5 pending.

**Membership:** See membership reported in the newsletter.

**Nordic Issues:** None discussed

**Tilly Jane A-Frame:** Andrè reported on having drawings of the A- Frame completed by an architect. He is also talking with the Archeologist at the Forest Service about future repairs. He mentioned two broken glass stove doors and wood supply being burned faster this year.

**Publicity:** Kim presented at the Bridgeport REI and having more than 20 present.

### **Old Business**

**John Day Award:** Mary will write a draft for our nominee. The deadline is February 10.

**Nominees for Board:** Ann reported that Bill Yaeger is willing to serve a second term and Tim Kral is considering running. Another possible nominee would be able to serve after October. Mary will discuss with her the possibility of her willingness to serve if Mary continued until October.

**Share the Trail, Separate the Track Signs:** Mary reported that the Forest Service was working on printing more. They will be available next year.

### **New Business**

**Problems with venue for general meeting:** Two member have complained about our meeting at the Lucky Labrador on Quimby. The noise was a problem at the January meeting. Mary said the staff was willing to turn down the music in the bar if asked. The other concern was the ability to see slides come spring and no shades on the windows.

**Travel expenses reimbursement for presenters at general meeting:** We agreed to continue offering to pay for speakers' meals. We thought Ron Bekey should be able to offer mileage to out of town speakers who might ask about being reimbursed for this expense.

**Next Board meeting: March 9, 2015, 7:00 p.m. @ Mazama Mountaineering Center**

Submitted by: Mary Hepokoski, Treasurer

## **Minutes of the ONC-PDX Board Meeting, Monday, January 12, 2015 at Mazama Mountaineering Center**

**Board Members present:** Ann Truax, William Yaeger, Susan Watt, Mary Hepokoski, Elke Schoen.

**Club Members present:** Overnight Trip Coordinator Ted Scheinman and Newsletter Editor Pam Rigor.

**Minutes for the December meeting were approved.**

**Treasurer's Report:** December's report was submitted. The board discussed Ron Bekey's questions concerning the amount of reserves in the account. Mary explained there was an accumulation of funds from Tilly Jane rentals and was being held for building capital improvements. Mary will respond to Ron's inquiry.

**President's Report:** Leadership training has been rescheduled for February 15. The State Board meeting is March 8 and will be held in Sisters. The John Craig event is March 7 and Ann plans to go to both.

**Website:** Website development team has one more meeting and plan for official roll out at the February general meeting.

**Day Tours:** There was a discussion about the level of difficulty or rating stated by trip leaders. The board determined the use of “easy intermediate” was confusing and should not be used. Easy should only be used to describe routes that are flat and/or groomed. Poor snow conditions can turn a relatively easy tour into challenging for some beginner skiers. Under these circumstances the board recommends there is a coleader to help out.

**Overnight Trips:** An overnight trip leader was ill and could not participate. Since Ted was signed up as a participant, he stepped up and led the trip. The board approved reimbursing Ted for the cost of his trip. The board also discussed overnight trip policies and insurance matters related to overnight trips.

**Membership:** The current membership numbers are in the January newsletter.

**Nordic Issues:** There were no Nordic issues discussed.

**Tilly Jane A-Frame:** The first trip of the season was led by Andrè and Jennifer to the cabin. Andrè reported via email that the cabin looked good but the wood stove door glass had been broken again. He has ordered a replacement. In addition, there are repairs that need to be done on the cabin door. The cabin is fully booked through April. The next club weekend will be in February.

**Publicity:** Ann requested that the John Craig event be publicized in the January newsletter. Pam will include it. It should also be listed with the Day Tours. Bill will see that it gets on the website calendar.

### **New Business**

Yahoo site was discussed. Russ wants to know if the club should abandon it. It was decided to keep it until the new website is up and running.

Nominating Committee needs volunteers. Board members have reached out to other club members. Non board members should be on this committee but currently no one has volunteered. Each current board member will make some calls to recruit. Also discussed and clarified was what the role and function of the nominating committee is. This is a recruiting role to get club members to participate on the board. There is a State ONC award given each year to someone who has done a lot to promote skiing. Each club nominates someone. Board members agreed that we would propose Ted Scheinman for the award this year. A form will need to be filled out and this may be found on the state website. Mary H. said she would follow with this. Ann and Susan also said they would help.

There was a discussion concerning the tasks that the new Overnight Trips Steering Committee would need to do. Tasks will need to be delineated so there is a clear scope of work for the committee and volunteers can be sought.

Joan Zigler, a former club president, has died. Ted suggested the board write something to her daughter.

**Next board meeting: February 9, 2015, 7 p.m. @ Mazamas Mountaineering Center**

Submitted by: Susan Watt, Secretary