

# ONC/Portland Chapter Board Meeting Minutes

## 02 February 2016

### Board Members Present:

André Fortin  
Kim Davis  
Tim Kral  
Scott Diamond  
Susan Watt

### Board Members Absent:

Ann Truax  
Mary Bourret

### Other Members Present:

Ted Scheinmann

**Red font** – Action items

**Blue Font** – Board approved resolution.

### Current Action Item List [date of board meeting action item was added]

- **Ted Scheinman/Overnight trip committee** to communicate no refund for “under budget:” trip [2016\_01]
- **Ted Scheinman/Overnight trip committee** to communicate clarification of car pool policy [2016\_01]
- **Mary B** – contact state ONC and take Ann off of list [2016\_01]
- **Scott** to coordinate with Mary H and Bill Y to get club REI presentation on website – open [2016\_01]
- **All** – contact individuals that you think would be suitable for board and ask them to run. – open [2016\_01]
- **Ann, Andre & Kim** to meet with Pam to discuss ski lessons [2016\_01]
- **Scott** – publish list of volunteer needs to website and post to Forum [2016\_01]
- **Ann** – Announce at General membership meeting that we have volunteers page once updated. [2016\_01] **Mary H** will try to get together with Elizabeth and get the Paypal account changed to me so we can withdraw more money at a time [2016\_01]
- **Susan** - Yahoo website/ mailing list shut down [2016\_01]
- Day tour is developing approved leader list
  - **Scott** to send to board for review [2016\_02]
  - **All** provide feedback on approved and non-approved day tour leaders. [2016\_02]
- Board directs overnight trip committed to formally document policy and procedure regarding trip under over/budget - **Ted Scheinman/Overnight trip committee** [2016\_02]
- At end of season, board directs overnight trip committee to evaluate trip costs and determine how trips are performing relative to budget. - **Ted Scheinman/Overnight trip committee** [2016\_02]
- **Scott** to implement Meetup changes from Co-Organizer to event –Organizer [2016\_02]
- **Scott** to organize carpool committee but this may not happen until fall. [2016\_02]

## Review of Action items from Prior Board Meetings

- Should day trip committee come up with list of what you need to bring and/or update policy document? **Scott/Day trip committee** to ponder - closed
- **Scott** to call Day tour committee together to review how to improve Meetup - closed
- **Ted Scheinman/Overnight trip committee** to communicate no change in policy for reimbursement for nonattendance of trip - closed
- **Ted Scheinman/Overnight trip committee** to communicate no refund for “under budget:” trip – close for first one
- **Ted Scheinman/Overnight trip committee** to communicate clarification of car pool policy
- **Scott** to write article for forum/newsletter on carpool policy - closed
- Tilly Jane
  - **Andre** will mail all to board members a list of organizations to contact when seeking assistance - closed
  - **All** - review list of contacts and provide feedback to Andre- closed
- **Mary B** – contact stat ONC and take Ann off of list
- **Scott** to coordinate with Mary H and Bill Y to get club REI presentation on website - open
- **Ann** send additional e-mail on leadership training and cover at general meeting – closed
- **All** – contact individuals that you think would be suitable for board and ask them to run. – open
- **Ann, Andre & Kim** to meet with Pam to discuss ski lessons
- **All** – Review volunteer descriptions and provide edit to Scott - closed
- **Scott** – publish list of volunteer needs to website and post to Forum
- **Ann** – Announce at General membership meeting that we have volunteers page once updated.  
**Mary H** will try to get together with Elizabeth and get the Paypal account changed to me so we can withdraw more money at a time
- **Susan** - Yahoo website/mailling list shut down

## Reports

### Treasurer's Report

- No report

### President's Report

- No report

### Website

- A link for board meetings has been added to the web page. This will be automatically included for those that pull the Google calendar.

### Day Tour Committee

- There was a weak response for February day tours
  - Day tour committee conducted mailing campaign for 1 time leaders and members who clicked that they have an interest in leading.
- **Board confirms that Wednesday group is covered under auspices of day tour committee.**
- Tour credit. In the July 2015 board meeting the board approved the following
  - Incentive for day tour leaders:
  - 1st tour: volunteer gift & sno-park (or equivalent)
  - 2nd tour: get first shot at sign-up at following year's overnight trip signup meeting
- **With regard to incentives, board clarified that (1) tours are defined as only those listed on ONC webpage (Yahoo mail server and forum posts do not qualify as official day tours) (2) only ski tours count**
- **Board passes resolution that in 2016/2017 ski season only tours posted on Meetup will qualify for item 2 above (overnight tour early signup)**
- Meetup – Day tour committee met and considered efficiency proposals
  - Limit on Meetup to default of 12 people
  - Will make every effort to ensure trip leader is on Meetup and assigned to their tour
  - Scott may try \$10 for beginning tour (board suggestion was to try \$5)
- Day tour is developing approved leader list
  - **Scott** to send to board for review
  - **All** provide feedback on approved and non-approved day tour leaders.
- Day tour committee is using web form to gather input for tour lead description (description, date, dogs, meetup post or not, etc.)
- Day tour committee will release feedback form to get input on problems on day tours.

### Overnight Trip Committee

- Under budget trips discussed but no changes

**Board directs overnight trip committed to formally document policy and procedure regarding trip under over/budget - Ted Scheinman/Overnight trip committee**

**At end of season, board directs overnight trip committee to evaluate trip costs and determine how trips are performing relative to budget. - Ted Scheinman/Overnight trip committee**

- Board requests for overnight trip committee that when selecting tour leaders, the overnight trip committee shall give preference to leaders with demonstrated day tour or overnight trip experience.

#### Tilly Jane

- Missing locks on A-frame and there was a break in
- Rehabilitation work/proposal is moving forward

#### Membership

- No report

#### Publicity

- No report

## **New Business**

### Meetup

- **Board approved movement of all but Kim, Barbara, Scott Diamond and Ted Scheinman from Meetup Co-Organizer to Meetup event organizer.**
- **Scott** to implement Meetup changes from Co-Organizer to event -Organizer

### Carpool

- **Board approves setting up a committee to review carpool policy**
- **Scott** to organize carpool committee but this may not happen until fall.

### Ski Classes

- **Board approves motion that in the future there shall be no ski instruction classes without prior board approval.**